

BIGBLUE CUSTOMER PORTAL

A Guide to Product Management at Fingertips
(V1.0)

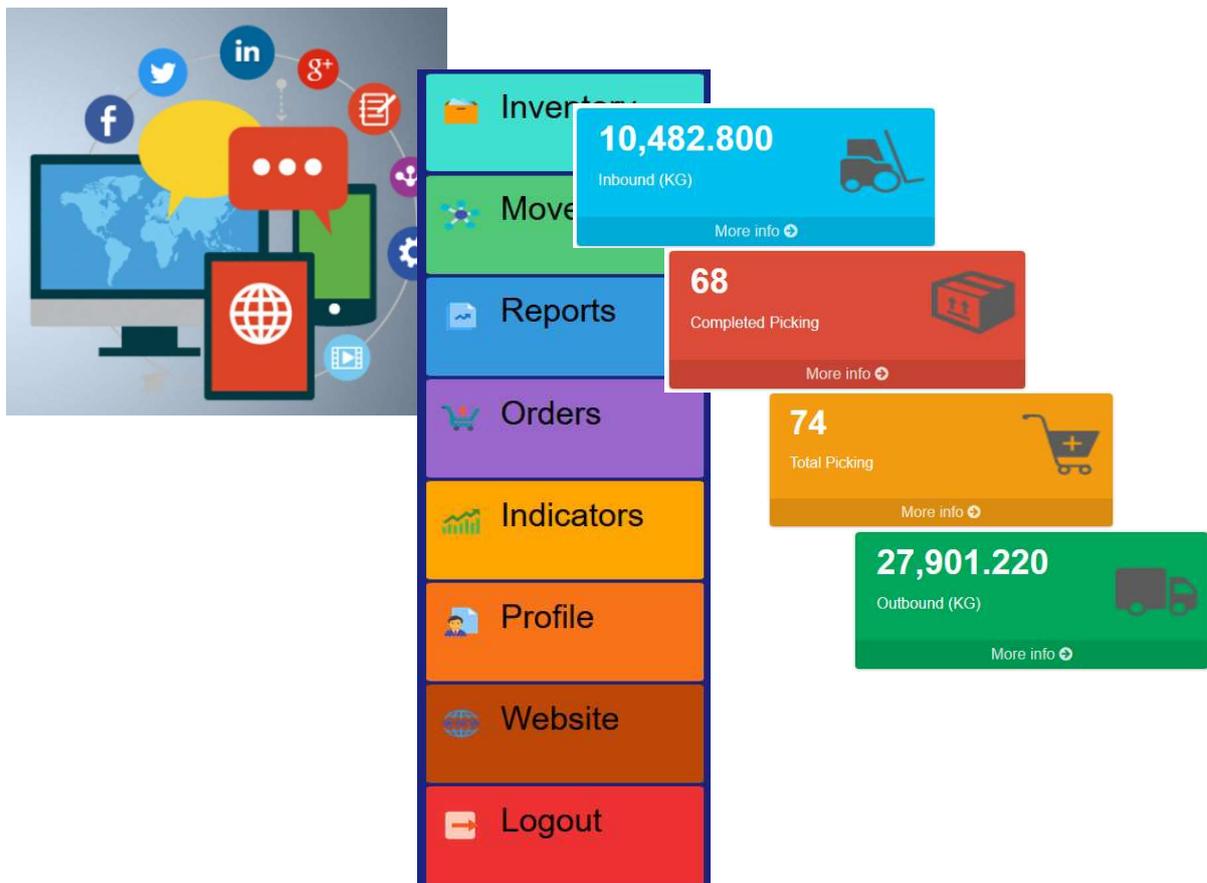


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INTRODUCTION

In this era of internet and e-commerce, competition is only won by those that rode the wave of technology. Supply Chain management has never been so dependent on information technology in order to efficiently deliver goods at the least possible cost.

BigBlue recognizes the need for such and endeavors to provide customers with a reliable information infrastructure to allow customers to readily view products inventory and their movements. Reports have never been quick, easy to understand (and print!), and reliable as these are real-time information at period of generation.

Additional features are also included such as ordering system of available products, including capability to track these orders and option to be notified for each request milestones (i.e. "Picking Completed", "Items Released"). As well, we included dashboards to better manage product movements and things we can improve together.

Welcome to the Digital World of inventory and materials management!

- Team BigBlue

REQUIREMENTS FOR LOGGING IN

Minimum Requirement:

Internet Speed: 2MBPS

Recommended Setup:

Internet Speed: 10MBPS

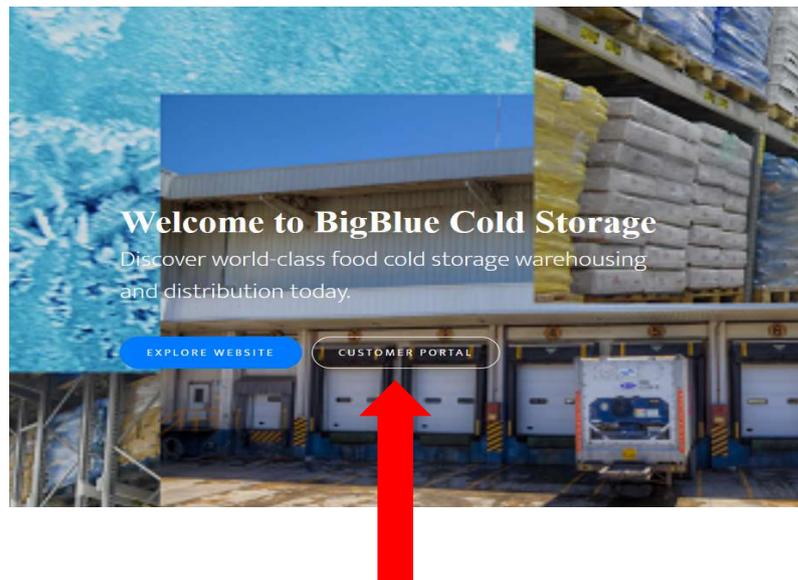
Monitor Resolution: 1920 x 1080

Browser: Latest version Mozilla Firefox / Google Chrome

Access Website:

www.bigbluecoldstorage.com/customerportal

You can also open **www.bigbluecoldstorage.com** and click on button “Customer Portal”



SETTING UP YOUR ACCOUNT

Hold up!

Before you can use the full feature of BBLC Customer Portal, you need to register first. There are TWO (2) types of users for this application, STANDARD USER and SUPERUSER.

FREE USERS – Free users are able to access and use all functionalities of customer portal except Order system. Any BBLC client is given one (1) free user account.

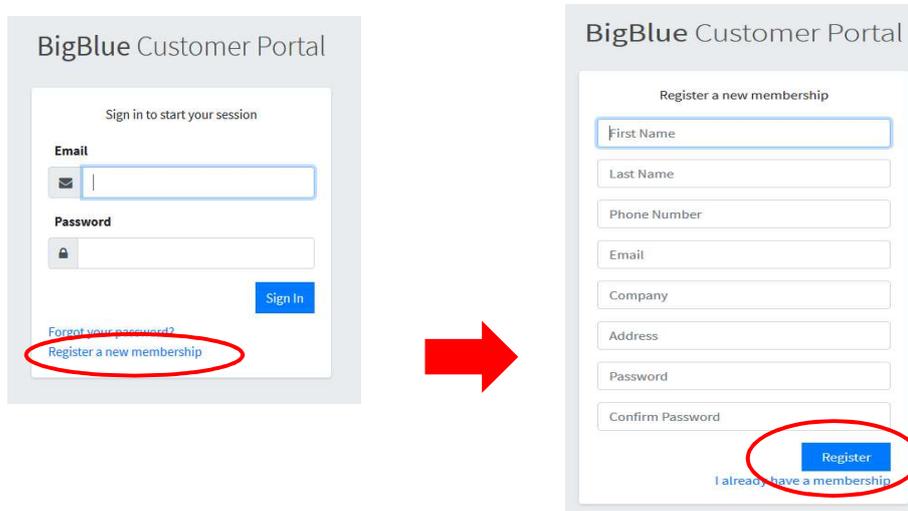
PAID USERS – These users are able to access and use all functionalities of customer portal, including Ordering system.

STANDARD USERS –Standard Users may still create orders but will not be automatically created with equivalent Delivery Request (DR) unless a Superuser account approves these.

SUPERUSERS – Are users with authority to approve requests created by standard users. Requests generated by these user type are also automatically approved and created with Delivery Request (DR)

REGISTRATION:

If you are not yet a recognized user of this application, make sure you are connected to the internet and open any browser and go to customer portal website. You may click on “Register a New Membership” to start a registration process. Fill in all required information truthfully and click “Register”.



The image displays two screenshots of the BigBlue Customer Portal. The left screenshot shows the login page with fields for Email and Password, a Sign In button, and a link for 'Register a new membership' circled in red. A red arrow points to the right screenshot, which shows the registration form with fields for First Name, Last Name, Phone Number, Email, Company, Address, Password, and Confirm Password, and a Register button circled in red.

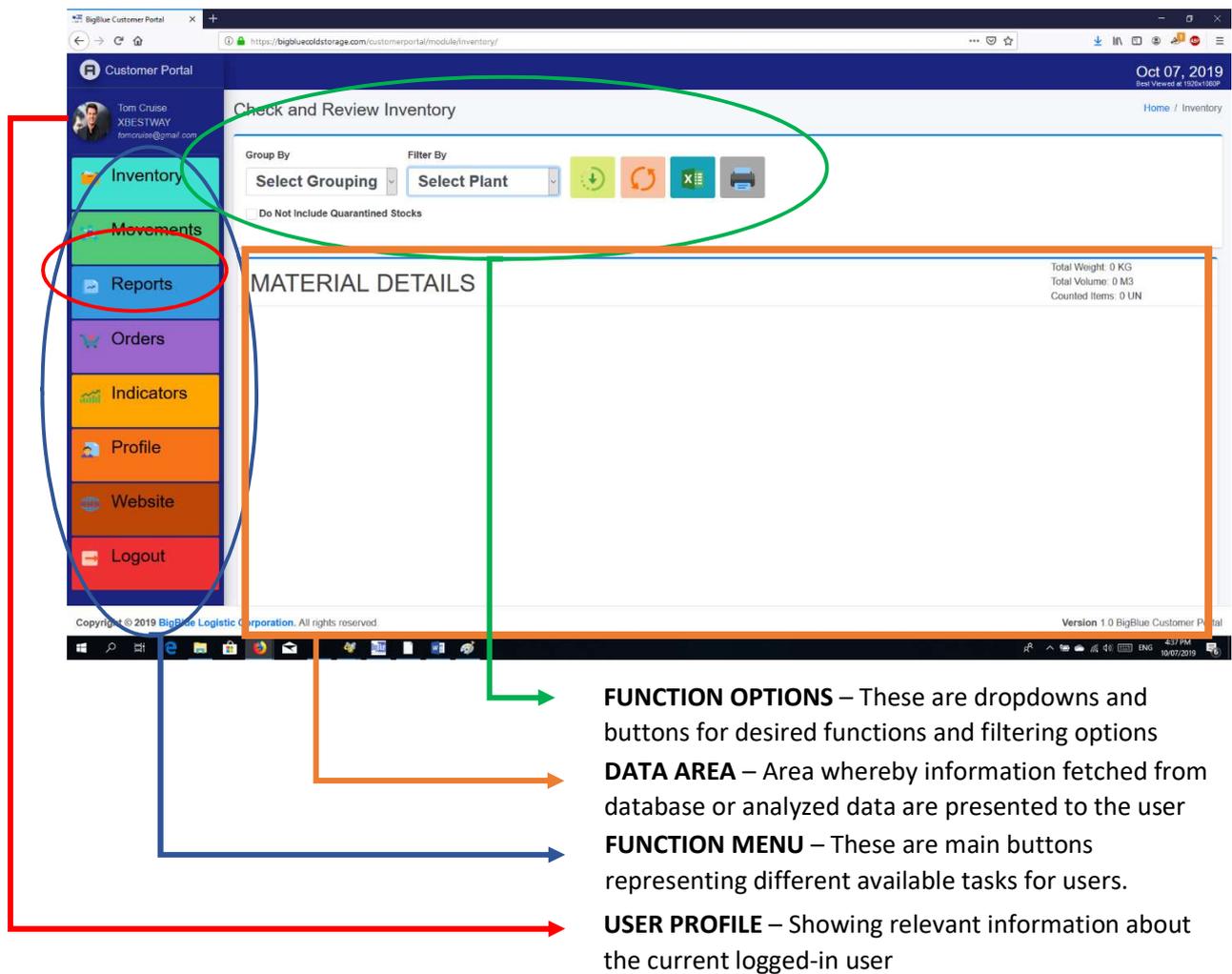
As standard protocol for security in the access of client’s data, all application for registration will undergo verification by BBLC personnel before a particular client/company can be “tagged” to the registrant. Tagging means that the user will only be able to access information relevant to the company he/she is recognized and authorized to transact with.

LOGGING-IN:

If you have existing registered account, you can easily type in your credentials and click on button “Sign In”. Should you forget your password, you can always click on text “Forget your password?” to request for a password change. See picture from previous screen.

HOMESCREEN:

Homescreen is the default screen displayed on your monitor after a successful log-in, it is currently set to “Inventory” function.



FUNCTION OPTIONS – These are dropdowns and buttons for desired functions and filtering options

DATA AREA – Area whereby information fetched from database or analyzed data are presented to the user

FUNCTION MENU – These are main buttons representing different available tasks for users.

USER PROFILE – Showing relevant information about the current logged-in user

SEARCHING AND PAGINATION:

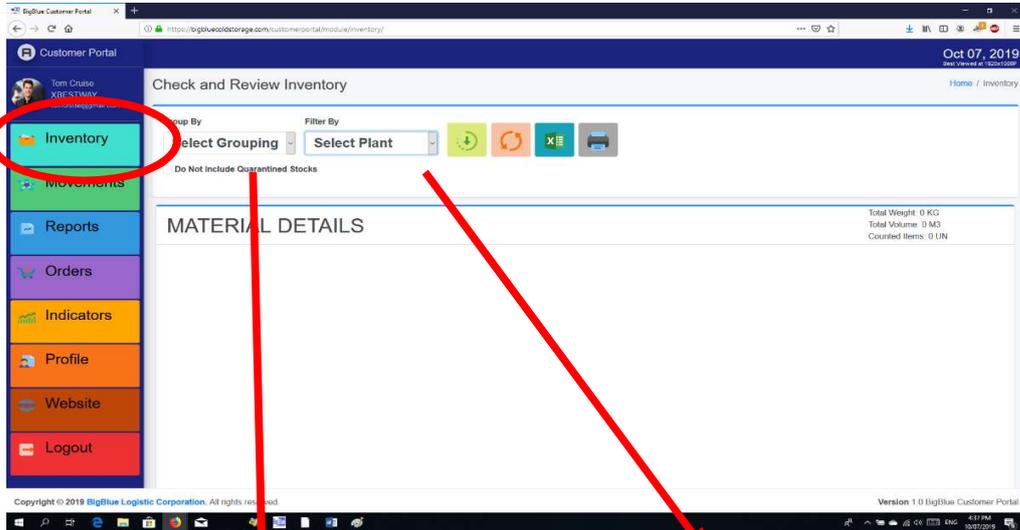
The Data Area are all with search fields for easy viewing and filtering of information. Viewable information can also be set thru pagination or the page number, as well as the number of entries per view.

INVENTORY

Checking real-time inventory of your products has never been easy...

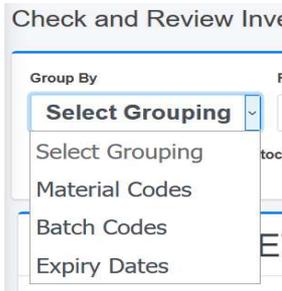
1

Click on Inventory button



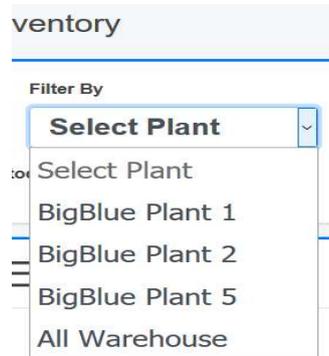
2

Select Grouping Style



3

Select Warehouse Source



4

Click Appropriate Function Call



- PRINT BUTTON** – Prints reports to desired printer
- EXPORT TO EXCEL** – Exports report into an excel-format
- REFRESH** – Re-fetches information from database
- GENERATE** – Generate and present information to user

Sample of generated inventory report below....

Check and Review Inventory [Home](#) / [Inventory](#)

Group By: **Material Codes** Filter By: **BigBlue Plant 2**

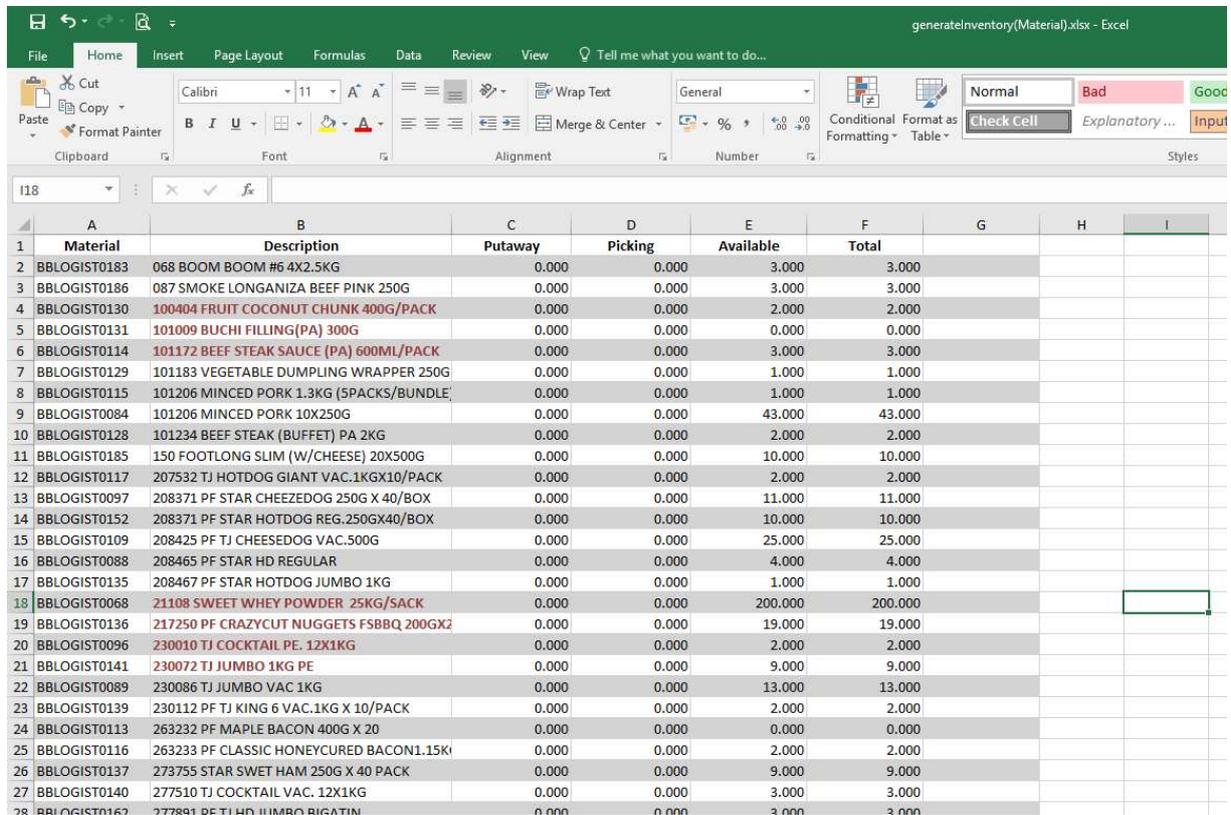
Do Not Include Quarantined Stocks

MATERIAL DETAILS Total Weight: 39996.091 KG
Total Volume: M3
Counted Items: 138 UN

Show 10 entries Search:

MATERIAL	DESCRIPTION	PUTAWAY	ALLOCATED	AVAILABLE	TOTAL
BBLOGIST0183	068 BOOM BOOM #6 4X2.5KG	.000	.000	2.500	2.500
BBLOGIST0186	087 SMOKE LONGANIZA BEEF PINK 250G	.000	.000	2.500	2.500
BBLOGIST0130	100404 FRUIT COCONUT CHUNK 400G/PACK	.000	.000	2.400	2.400
BBLOGIST0131	101009 BUCHI FILLING(PA) 300G	.000	.000	.300	.300
BBLOGIST0114	101172 BEEF STEAK SAUCE (PA) 600ML/PACK	.000	.000	3.000	3.000
BBLOGIST0129	101183 VEGETABLE DUMPLING WRAPPER 250G	.000	.000	.750	.750
BBLOGIST0115	101206 MINCED PORK 1.3KG (5PACKS/BUNDLE)	.000	.000	1.300	1.300
BBLOGIST0084	101206 MINCED PORK 10X250G	.000	.000	42.500	42.500

Sample of generated inventory report in Excel...

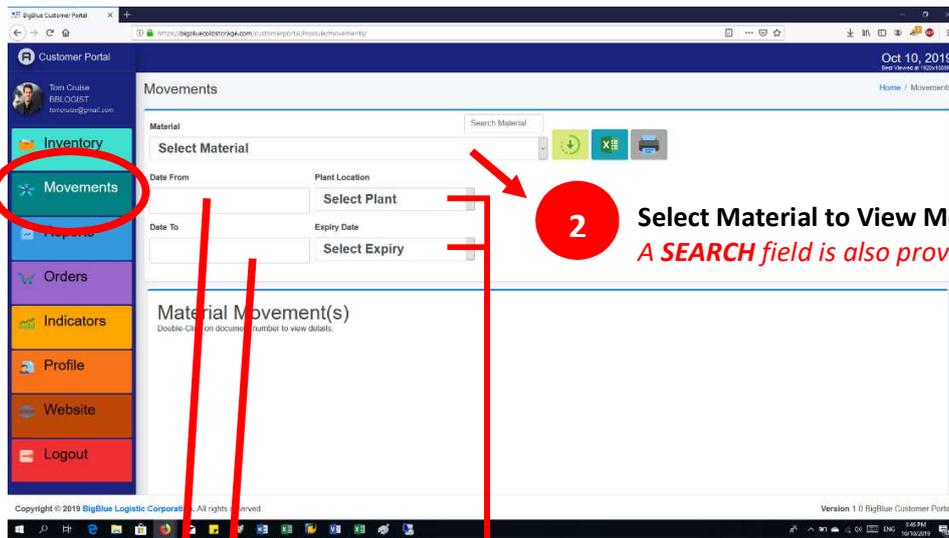


Material	Description	Putaway	Picking	Available	Total
BBLOGIST0183	068 BOOM BOOM #6 4X2.5KG	0.000	0.000	3.000	3.000
BBLOGIST0186	087 SMOKE LONGANIZA BEEF PINK 250G	0.000	0.000	3.000	3.000
BBLOGIST0130	100404 FRUIT COCONUT CHUNK 400G/PACK	0.000	0.000	2.000	2.000
BBLOGIST0131	101009 BUCHI FILLING(PA) 300G	0.000	0.000	0.000	0.000
BBLOGIST0114	101172 BEEF STEAK SAUCE (PA) 600ML/PACK	0.000	0.000	3.000	3.000
BBLOGIST0129	101183 VEGETABLE DUMPLING WRAPPER 250G	0.000	0.000	1.000	1.000
BBLOGIST0115	101206 MINCED PORK 1.3KG (5PACKS/BUNDLE)	0.000	0.000	1.000	1.000
BBLOGIST0084	101206 MINCED PORK 10X250G	0.000	0.000	43.000	43.000
BBLOGIST0128	101234 BEEF STEAK (BUFFET) PA 2KG	0.000	0.000	2.000	2.000
BBLOGIST0185	150 FOOTLONG SLIM (W/CHEESE) 20X500G	0.000	0.000	10.000	10.000
BBLOGIST0117	207532 TJ HOTDOG GIANT VAC.1KGX10/PACK	0.000	0.000	2.000	2.000
BBLOGIST0097	208371 PF STAR CHEEZEDOG 250G X 40/BOX	0.000	0.000	11.000	11.000
BBLOGIST0152	208371 PF STAR HOTDOG REG.250GX40/BOX	0.000	0.000	10.000	10.000
BBLOGIST0109	208425 PF TJ CHEEZEDOG VAC.500G	0.000	0.000	25.000	25.000
BBLOGIST0088	208465 PF STAR HD REGULAR	0.000	0.000	4.000	4.000
BBLOGIST0135	208467 PF STAR HOTDOG JUMBO 1KG	0.000	0.000	1.000	1.000
BBLOGIST0068	21108 SWEET WHEY POWDER 25KG/SACK	0.000	0.000	200.000	200.000
BBLOGIST0136	217250 PF CRAZYCUT NUGGETS FSBBQ 200GX2	0.000	0.000	19.000	19.000
BBLOGIST0096	230010 TJ COCKTAIL PE. 12X1KG	0.000	0.000	2.000	2.000
BBLOGIST0141	230072 TJ JUMBO 1KG PE	0.000	0.000	9.000	9.000
BBLOGIST0089	230086 TJ JUMBO VAC 1KG	0.000	0.000	13.000	13.000
BBLOGIST0139	230112 PF TJ KING 6 VAC.1KG X 10/PACK	0.000	0.000	2.000	2.000
BBLOGIST0113	263232 PF MAPLE BACON 400G X 20	0.000	0.000	0.000	0.000
BBLOGIST0116	263233 PF CLASSIC HONEYCURED BACON1.15KI	0.000	0.000	2.000	2.000
BBLOGIST0137	273755 STAR SWET HAM 250G X 40 PACK	0.000	0.000	9.000	9.000
BBLOGIST0140	277510 TJ COCKTAIL VAC. 12X1KG	0.000	0.000	3.000	3.000
BBLOGIST0162	277891 PF TJ HD JUMBO BIGATIN	0.000	0.000	3.000	3.000

MOVEMENTS

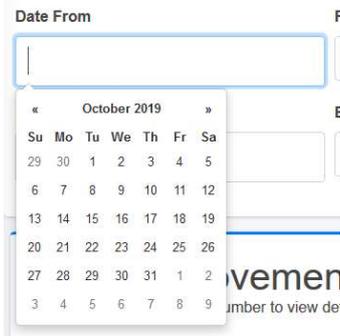
Movement function is to check transactions specific to each product selected, and within the given period. It details all movement types approved and recorded in BBLC database.

1 Click on Movements button



2 Select Material to View Movements
A SEARCH field is also provided

3 Select Coverage Dates



4 Select Warehouse and/or Expiry Date

- A. Warehouse and batch selections are only populated when there are movements for product within the pre-selected date coverage
- B. Warehouse and batch selections are not required input, user may choose to disregard these

5 Click Appropriate Function Call



PRINT BUTTON – Prints reports to desired printer

EXPORT TO EXCEL – Exports report into an excel-format

GENERATE – Generate and present information to user

Sample of generated movement report below. You can double-click on document number to show more details related to the transaction.

Home / Movements

Movements

Material:

GLOBAL AVIKO SHOESTRING FRIES 2500GX4

Date From: Plant Location:

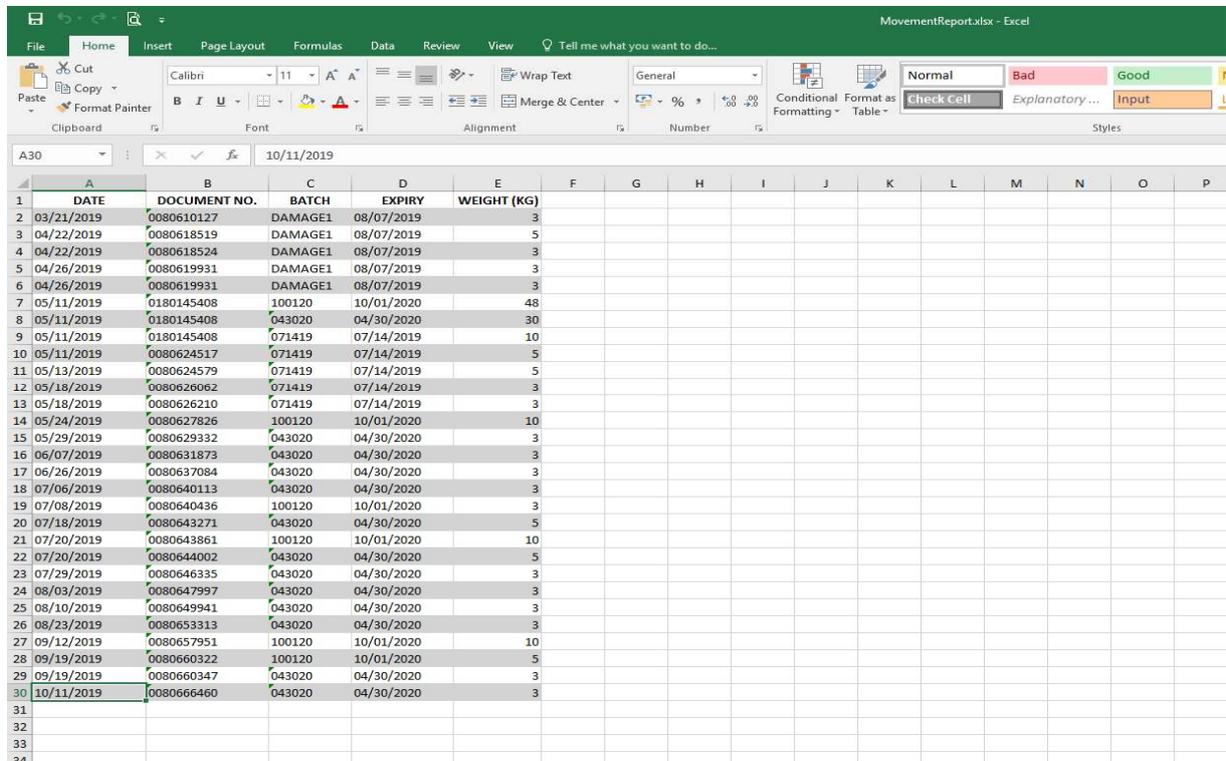
Date To: Expiry Date:

Material Movement(s)
Double-Click on document number to view details.

Show entries Search:

Date	Document No.	Batch	Expiry	Weight (KG)
3/21/2019	0080610127	DAMAGE1	8/7/2019	2.500
4/22/2019	0080618519	DAMAGE1	8/7/2019	5.000
4/22/2019	0080618524	DAMAGE1	8/7/2019	2.500
4/26/2019	0080619931	DAMAGE1	8/7/2019	2.500

Sample of generated inventory report in Excel...



DATE	DOCUMENT NO.	BATCH	EXPIRY	WEIGHT (KG)
03/21/2019	0080610127	DAMAGE1	08/07/2019	3
04/22/2019	0080618519	DAMAGE1	08/07/2019	5
04/22/2019	0080618524	DAMAGE1	08/07/2019	3
04/26/2019	0080619931	DAMAGE1	08/07/2019	3
04/26/2019	0080619931	DAMAGE1	08/07/2019	3
05/11/2019	0180145408	100120	10/01/2020	48
05/11/2019	0180145408	043020	04/30/2020	30
05/11/2019	0180145408	071419	07/14/2019	10
05/11/2019	0080624517	071419	07/14/2019	5
05/13/2019	0080624579	071419	07/14/2019	5
05/18/2019	0080626062	071419	07/14/2019	3
05/18/2019	0080626210	071419	07/14/2019	3
05/24/2019	0080627826	100120	10/01/2020	10
05/29/2019	0080629332	043020	04/30/2020	3
06/07/2019	0080631873	043020	04/30/2020	3
06/26/2019	0080637084	043020	04/30/2020	3
07/06/2019	0080640113	043020	04/30/2020	3
07/08/2019	0080640436	100120	10/01/2020	3
07/18/2019	0080643271	043020	04/30/2020	5
07/20/2019	0080643861	100120	10/01/2020	10
07/20/2019	0080644002	043020	04/30/2020	5
07/29/2019	0080646335	043020	04/30/2020	3
08/03/2019	0080647997	043020	04/30/2020	3
08/10/2019	0080649941	043020	04/30/2020	3
08/23/2019	0080653313	043020	04/30/2020	3
09/12/2019	0080657951	100120	10/01/2020	10
09/19/2019	0080660322	100120	10/01/2020	5
09/19/2019	0080660347	043020	04/30/2020	3
10/11/2019	0080666460	043020	04/30/2020	3

REPORTS

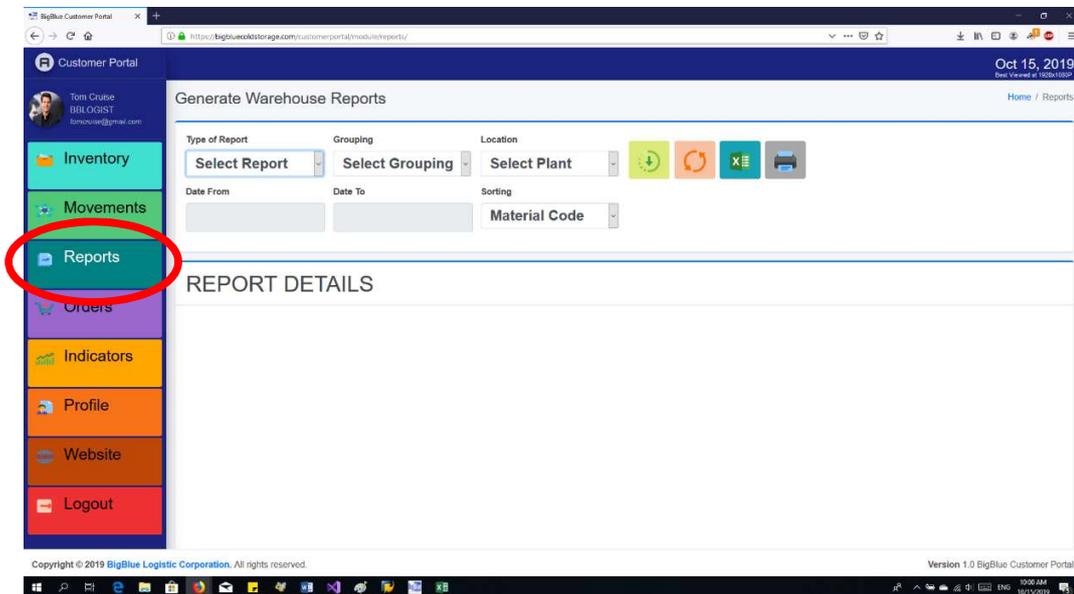
Reports menu offers variety of report forms that can be generated by users:

Stock Status Report – These reports reflects beginning and ending balances of products, and their movements if any, within the covered period.

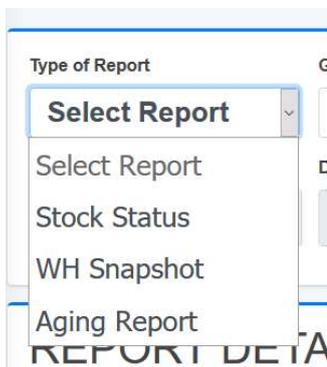
Warehouse Snapshot – These reports are inventory quantities of materials at time of generation, including those that are tagged and allocated for movements for inbound or outbound

Warehouse Aging Report – Information contained herein are snapshot of items currently available at warehouse and with age computed in relation to its manufacturing, expiry or receiving date at warehouse

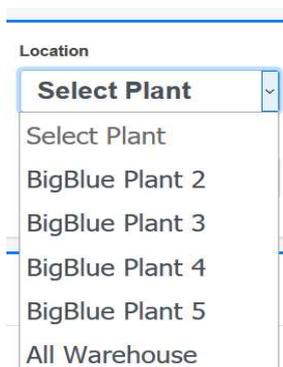
1 Click on Reports button



2 Select Report Type



3 Select Warehouse location

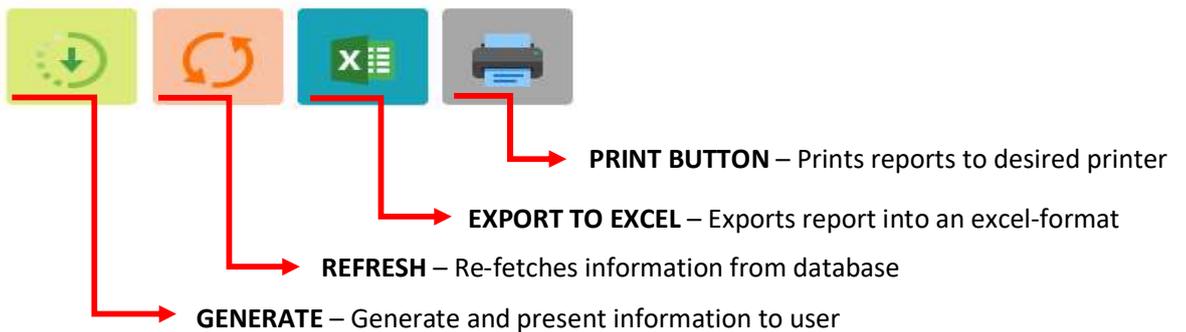


4 Filter your report to selection

- B. For Report type **Stock Status**, user need to select coverage dates (Date From/Date To)
- C. Grouping is automatically made not available for this type of report

- A. For Reports type **WH Snapshot** and **Aging Report**, dates are not available as option but data may be grouped further

5 Click Appropriate Function Call



Sample of generated movement reports below by type...

Warehouse Snapshot report grouped according to batches

A		B		C	D	E	F	G	H	I
		BigBlue Logistics Corporation F. Zuellig Ave., North Reclamation Area Mandaue City, Cebu, Philippines 6014 (032) 233-0783 / 232-4621 www.bigblue-logistics.com bigblue-logistics@yahoo.com.ph						LOCATION:	WH2	
CUSTOMER:		BBLOGIST						REPORT DATE:	October-16-2019	
ADDRESS:		Mandaue City						REPORT TIME:	08:43:35 AM	
PHONE/FAX:										
WAREHOUSE STOCK STATUS REPORT-BATCH										
MATERIAL CODE	MATERIAL DESCRIPTION	FIX WT. (KG / UNIT)	ITEM BATCH	NEW RECEIPTS QUANTITY	ALLOCATED STOCKS QUANTITY	TOTAL STOCKS QUANTITY	AVAILABLE STOCKS QUANTITY	ACCUMULATED QUANTITY		
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	082415	-	-	156.50	156.50			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	100413	-	-	0.60	0.60			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	101123	-	-	1.50	1.50			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	101261	-	-	3.60	3.60			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	6BXS-3CRTS	-	-	110.00	110.00			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	ASTD082015	-	-	100.00	100.00			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	BREAD4BX35	-	-	126.90	126.90			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	HMART0216	-	-	1,058.10	1,058.10			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	PHY11JUN14	-	-	18,370.70	18,370.70			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	TNDRBX0216	-	-	147.68	147.68			
BBLOGIST0012	OATMEAL BURGER BUNS 300G/PACK	0.3/PAK	AVALON0015	-	-	1.20	1.20	1.20		

Warehouse Snapshot report grouped according to expiry dates

A		B		C	D	E	F	G	H	I
		BigBlue Logistics Corporation F. Zuellig Ave., North Reclamation Area Mandaue City, Cebu, Philippines 6014 (032) 233-0783 / 232-4621 www.bigblue-logistics.com bigblue-logistics@yahoo.com.ph						LOCATION:	WH2	
CUSTOMER:		BBLOGIST						REPORT DATE:	October-16-2019	
ADDRESS:		Mandaue City						REPORT TIME:	08:48:55 AM	
PHONE/FAX:										
WAREHOUSE STOCK STATUS REPORT-EXPIRY										
MATERIAL CODE	MATERIAL DESCRIPTION	FIX WT. (KG / UNIT)	ITEM EXPIRY	NEW RECEIPTS QUANTITY	ALLOCATED STOCKS QUANTITY	TOTAL STOCKS QUANTITY	AVAILABLE STOCKS QUANTITY	ACCUMULATED QUANTITY		
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	08/20/2011	-	-	100.00	100.00			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	01/01/2012	-	-	18,370.70	18,370.70			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	08/24/2014	-	-	156.50	156.50			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	02/16/2015	-	-	1,205.78	1,205.78			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	07/01/2016	-	-	110.00	110.00			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	05/06/2018	-	-	126.90	126.90			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	06/13/2018	-	-	1.50	1.50			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	07/10/2018	-	-	3.60	3.60			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	09/22/2018	-	-	0.60	0.60			
BBLOGIST0012	OATMEAL BURGER BUNS 300G/PACK	0.3/PAK	04/27/2015	-	-	1.20	1.20	1.20		
BBLOGIST0013	BURGER MCDO PATTIES 13.150KG/BOX	13.15/BXS	06/09/2014	-	-	723.25	723.25	723.25		
BBLOGIST0014	ENGLISH MUFFINS 6KG/BOX	6/RXS	6/13/2014	-	-	48.00	48.00	48.00		

Warehouse Snapshot report grouped according to production or manufacturing dates

A		B		C	D	E	F	G	H	I
		BigBlue Logistics Corporation F. Zuellig Ave., North Reclamation Area Mandaue City, Cebu, Philippines 6014 (032) 233-0783 / 232-4621 www.bigblue-logistics.com bigblue-logistics@yahoo.com.ph						LOCATION:	WH2	
CUSTOMER:		BBLOGIST						REPORT DATE:	October-16-2019	
ADDRESS:		Mandaue City						REPORT TIME:	03:22:49 PM	
PHONE/FAX:										
WAREHOUSE STOCK STATUS REPORT-PRODUCTION										
MATERIAL CODE	MATERIAL DESCRIPTION	FIX WT. (KG / UNIT)	ITEM PRODUCTION DATE	NEW RECEIPTS QUANTITY	ALLOCATED STOCKS QUANTITY	TOTAL STOCKS QUANTITY	AVAILABLE STOCKS QUANTITY	ACCUMULATED QUANTITY		
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	01/01/2010	-	-	18,370.70	18,370.70			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	08/20/2010	-	-	100.00	100.00			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	08/24/2013	-	-	156.50	156.50			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	02/16/2014	-	-	1,205.78	1,205.78			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	07/01/2015	-	-	110.00	110.00			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	03/27/2018	-	-	0.60	0.60			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	04/11/2018	-	-	3.60	3.60			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	04/14/2018	-	-	1.50	1.50			
BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG	04/30/2018	-	-	126.90	126.90			

Warehouse Snapshot report grouped according to expiry dates

A		B		C	D	E	F	G	H	I	J
1		BigBlue Logistics Corporation						LOCATION:		WH2	
2		F. Zuellig Ave., North Reclamation Area								BigBlue Plant 2	
3		Mandaue City, Cebu, Philippines 6014						REPORT DATE:		October-28-2019	
4		www.bigblue-logistics.com						REPORT TIME:		02:03:26 PM	
7		CUSTOMER: BBLOGIST									
8		ADDRESS: Mandaue City									
9		PHONE/FAX:									
STOCK AGING REPORT- BY EXPIRY											
10	MATERIAL	MATERIAL	FIX WT.	EXPIRING IN >60D	EXPIRING IN <60D	EXPIRING IN <30D	EXPIRING IN <15D	EXPIRED ITEMS	TOTAL STOCKS		
11	CODE	DESCRIPTION	(KG / UNIT)	QUANTITY	QUANTITY	QUANTITY	QUANTITY	QUANTITY	QUANTITY		
12	BBLOGIST0142	ASSORTED FROZEN PRODUCTS	1/KG	88.850			27.200	493.980	635.050		
13	BBLOGIST0043	MASTER GOURMET GOLD 12X1	12/BXS	65.000				355.333	473.333		
14	BBLOGIST0075	805101 AVIKO SHOESTRING 12X1KG	12/BXS	39.000		138.667	13.000	15.167	249.917		
15	BBLOGIST0167	BRAVO CONDENSED SWITMED CREAMER 48X390G	0.39/PCS	31.000					31.000		
16	BBLOGIST0179	BRAVO BUTTER CREAM 24 X 225G	5.4/BXS	23.000		45.833			69.792		
17	BBLOGIST0208	CDO IDOL CHEESEDOG BALLS 16X500G	8/BXS	17.000					18.000		
18	BBLOGIST0192	SUNSHINE UNSALTED BUTTER-AUSTRALIAN 10KG	10/BXS	11.000					11.000		
19	BBLOGIST0053	GLOBAL AVIKO SHOESTRING FRIES 2500GX4	10/BXS	10.000					12.000		
20	BBLOGIST0187	SUNNYFARMS MUSHROOM PCS & STEMS 2840GX6	2.84/KAN	5.000					5.000		
21	BBLOGIST0052	BERYL'S GOURMET DARK C. CMPND 19% 10X1KG	1/BLK	3.305				1.100	7.455		
22	BBLOGIST0045	FROZEN WHOLE CHICKEN	1/KG	3.000				435.800	438.800		
23	BBLOGIST0188	BERYL'S DARK CHOCO COMP19% NAKED 1KG X 10	1/PAK	2.000					2.000		
24	BBLOGIST0066	CREAMORY 10KG	10/BXS	1.000				107.000	108.000		
25	BBLOGIST0017	MAGNOLIA BUTTERCUP SALTED 48X200G	10.8/BXS	1.000				2.000	3.000		
26	BBLOGIST0194	LEGRAND TOURAGE PUFF PASTRY 82% FAT 1X10	10/BXS	1.000					1.000		
27	BBLOGIST0196	DLA ECOFIL STRAWBERRY 7KG	7/PLS	1.000					1.000		
28	BBLOGIST0231	DLA PIPING JELLY NEUTRAL 7KG/PAK	7/PLS	1.000					1.000		
29	BBLOGIST0175	MONDELLE FRENCH FRIES 10KG	10/BXS		5.500				6.000		
30	BBLOGIST0205	TJ KING 6 BIGATIN 3KGX3	9/BXS			2.667			3.333		
31	BBLOGIST0203	TJ CLASSIC 1KG-TJ CLASSIC 230G PIP	7.38/BXS				11.667		13.333		
32	BBLOGIST0182	MAGNOLIA GOLD BUTTER SALTED 48X225G	10.8/BXS				1.000		1.000		
33	BBLOGIST0007	ASSORTED PRODUCTS (B O)	1/KG					20.075.575	40.150.550		
34	BBLOGIST0074	ASSORTED MARINE PRODUCTS (BO)	1/KG					9.273.890	11.513.220		
35	BBLOGIST0100	ENZO BACKBONE WITH THIGH BWT	1/KG					337.620	337.620		
36	BBLOGIST0102	ENZO BACKBONE W/ BREAST (BWB)	1/KG					323.100	323.100		
37	BBLOGIST0099	ENZO CHICKEN NECK (UNK)	1/KG					289.960	289.960		
38	BBLOGIST0085	ASSORTED CHILLED PRODUCTS	1/KG					766.400	766.400		

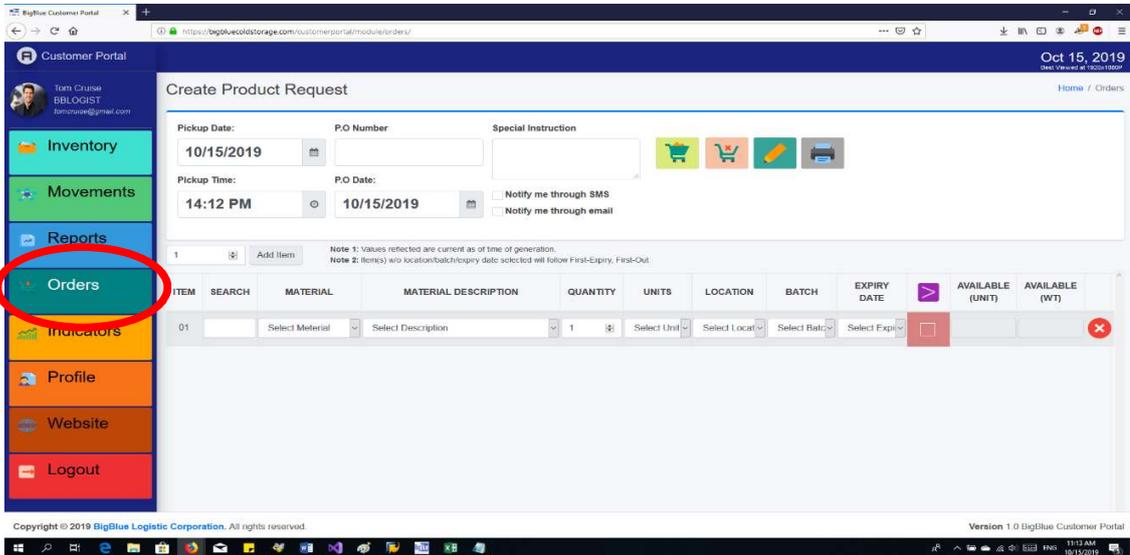
Material Stock Status Report covering dates specified

A		B		C	D	E	F	G	H	I	J	K	L	M
1		BigBlue Logistics Corporation						LOCATION:				WH2		
2		F. Zuellig Ave., North Reclamation Area										BigBlue-2		
3		Mandaue City, Cebu, Philippines 6014						COVERED DATE:		Sep-30-2019 TO Oct-31-2019				
4		www.bigblue-logistics.com						REPORT TIME:		10/31/2019 9:51				
7		CUSTOMER: BIGBLUE LOGISTICS CORPORATION												
8		ADDRESS: MANDAUE CITY												
9		PHONE/FAX:												
MATERIAL STOCK STATUS REPORT														
10	MATERIAL	MATERIAL	FIX WT.	BEGINNING BALANCE	RECEIPTS (+)		ISSUES (-)		ENDING BALANCE		MAT TYPE			
11	CODE	DESCRIPTION	(KG / UNIT)	QTY	WEIGHT (KG)	QTY	WEIGHT (KG)	QTY	WEIGHT (KG)	QTY	WEIGHT (KG)	OLUME (M)	STYPE	
12	BBLOGIST0043	MASTER GOURMET GOLD 12X1	12 KG/BXS	29.33333333	352.000	3	36.000	0		32.33333333	388.000	0.388	COLD	
13	BBLOGIST0053	GLOBAL AVIKO SHOESTRING FRIES 2500GX4	10 KG/BXS	2.25	22.500	0		-0.25	2.500	2	20.000	0.020	FROZEN	
14	BBLOGIST0075	805101 AVIKO SHOESTRING 12X1KG	12 KG/BXS	22.58333333	271.000	0		-1.75	21.000	20.83333333	250.000	0.250	FROZEN	
15	BBLOGIST0081	805871 AVIKO SUPER CRUNCH 9.5MM 4X2500G	2.5 KG/PAK	10	25.000	0		-4	10.000	6	15.000	0.045	FROZEN	
16	BBLOGIST0119	BERYL'S CHOCOLATE BLEND 1KG X 12	1 KG/PLS	24	24.000	0		-18	18.000	6	6.000	0.012	COLD	
17	BBLOGIST0203	TJ CLASSIC 1KG-TJ CLASSIC 230G PIP	7.38 KG/BXS	1.833333333	13.530	0		-0.166666667	1.230	1.666666667	12.300	0.021	FROZEN	
18	BBLOGIST0007	ASSORTED PRODUCTS (B O)	VAR. WT.	20075.575	20,075.575	0				20075.575	20,075.575	20.076	FROZEN	
19	BBLOGIST0012	OATMEAL BURGER BUNS 300G/PAK	0.3 KG/PAK	4	1.200	0		0		4	1.200	-	FROZEN	
20	BBLOGIST0013	BURGER MCDQ PATTIES 13.150KG/BOX	13.15 KG/BXS	55	723.250	0		0		55	723.250	-	FROZEN	
21	BBLOGIST0014	ENGLISH MUFFINS 6KG/BOX	6 KG/BXS	8	48.000	0		0		8	48.000	-	FROZEN	
22	BBLOGIST0017	MAGNOLIA BUTTERCUP SALTED 48X200G	10.8 KG/BXS	3	32.400	0		0		3	32.400	0.032	CHILLED	
23	BBLOGIST0018	RICH WHIP TOPPINGS (NON-DAIRY) 4X4KG	16 KG/BXS	1	16.000	0		0		1	16.000	-	FROZEN	
24	BBLOGIST0019	BEEF RIBEYE LIP-ON B/I -STERLING SILVER	VAR. WT.	29.06	29.060	0		0		29.06	29.060	-	FROZEN	
25	BBLOGIST0023	BLACK TIGER PRAWN HEAD-ON 1.3 KG/PAK	1.3 KG/PAK	27	35.100	0		0		27	35.100	-	FROZEN	
26	BBLOGIST0026	CHICKEN PECHO 1.5KG/PAK	1.5 KG/PAK	142	213.000	0		0		142	213.000	-	FROZEN	
27	BBLOGIST0027	CHICKEN PAA REGULAR 1.3KG/PAK	0.013 KG/PAK	12.92307692	0.168	0		0		12.92307692	0.168	-	FROZEN	
28	BBLOGIST0028	MARINATED CHICKEN CUTS 16KG/BOX	16 KG/BXS	10	160.000	0		0		10	160.000	-	FROZEN	
29	BBLOGIST0037	BERYL'S GOURMET- DARK 52% 10X2KG	20 KG/BXS	0.1	2.000	0		0		0.1	2.000	-	COLD	

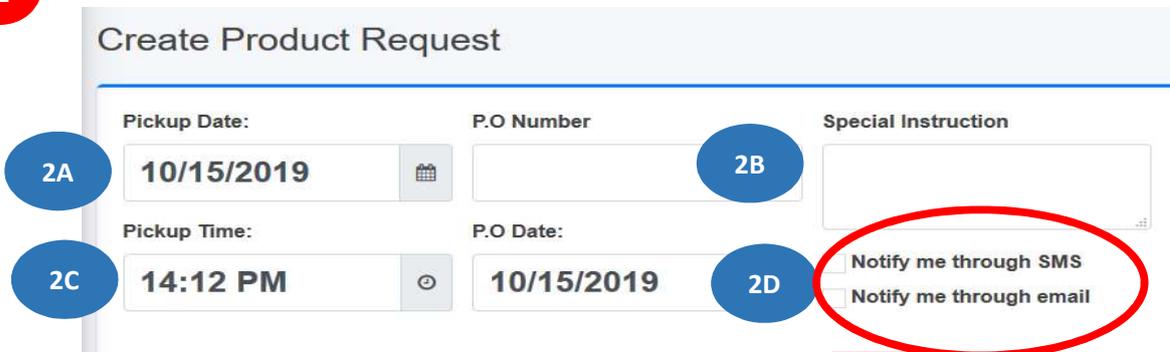
ORDERS

Order function is for requesting products at any of our warehouses. It will be that simple now.

1 Click on Orders button



2 Complete order information



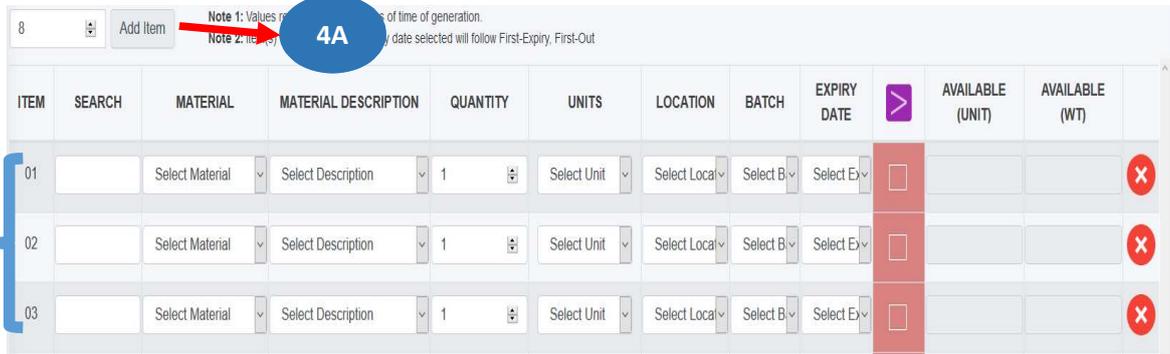
3 Select ways to be notified of status of your orders

Notifications are sent for every request milestones, until products will be acknowledged as picked-up and dispatched to client or third party transport group

- 1st Notification** – Product request acknowledged and is currently being processed
- 2nd Notification** – Request is currently being picked and prepared
- 3rd Notification** – Request has been successfully prepared and ready for dispatch
- 4th Notification** – Request picked-up and acknowledged received by your authorized representative

4

Fill-in and complete item(s) for request



Note 1: Values of time of generation.
Note 2: If expiry date selected will follow First-Expiry, First-Out

ITEM	SEARCH	MATERIAL	MATERIAL DESCRIPTION	QUANTITY	UNITS	LOCATION	BATCH	EXPIRY DATE	<input type="checkbox"/>	AVAILABLE (UNIT)	AVAILABLE (WT)	<input type="checkbox"/>
01		Select Material	Select Description	1	Select Unit	Select Local	Select B	Select Ex	<input type="checkbox"/>			<input checked="" type="checkbox"/>
02		Select Material	Select Description	1	Select Unit	Select Local	Select B	Select Ex	<input type="checkbox"/>			<input checked="" type="checkbox"/>
03		Select Material	Select Description	1	Select Unit	Select Local	Select B	Select Ex	<input type="checkbox"/>			<input checked="" type="checkbox"/>

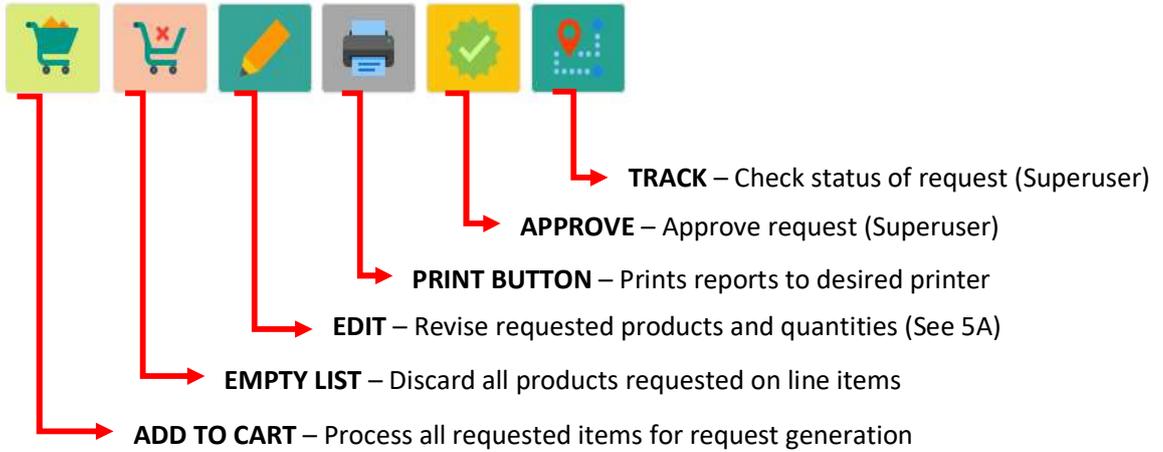
4A. Click “Add Item” button to add additional lines for request. Default is one (1) line only

4B. Entry each product for request

1. Type a keyword at Search field to filter material description. You can also type the Universal Product Code (UPC), own barcode or unique item code if these information are forwarded to us beforehand and therefore maintained at our database.
2. If you know the BBLC-maintained product code, you can readily select from Material Dropdown or the Material Description dropdown.
3. Once the Material has been selected, application will reflect the total quantity left at the warehouse in weight (Available Weight).
4. Input the quantity and unit you want for the material.
5. Should you want specific plant for material to be served, select from Location dropdown on where you want your product to be dispatched. Please note that available unit will change reflecting only the quantity for the item at warehouse selected. Requesting more than what is currently available (over-quantity) is not allowed. User can have multiple locations in one request. If no location is selected, batch and expiry cannot be selected as well and **First-Expiry, First-Out** will be automatically implemented
6. Further filter down your request to specific batches or expiry dates by selecting from available choices. Available quantity may change and over-request will not be allowed. Batch and expiry dates, as well as the warehouse location can be deselected.
7. You may CHECK the select button if you want your quantity to be ONLY lesser or lower than required quantity. Otherwise, if left unchecked, the picker will be notified that picked quantity can be more than requested quantity, but should be nearest to the ordered quantity. This function only applies for variable-weight products
8. Click **X** button if you want to delete the line.
9. You may add another product line by clicking on “Add Item” button on left-most screen of data area (see 4A)

5

Select function button for specific activity



5A

Saving and creating request

Once you have completed the information for product request and the materials for dispatch, click on the 'Add to Cart' button to initiate request processing. A confirmation message will be displayed if successful.

Create Product Request Home / Order

Pickup Date: 10/28/2019 P.O Number: TEST-1 Special Instruction: Testing Order Creation

Pickup Time: 13:29 PM P.O Date: 10/28/2019

Notify me through SMS
 Notify me through email

ITEM	SEARCH	MATERIAL	MATERIAL DESCRIPTION	QUANTITY	UNITS	LOCATION	BATCH	EXPIRY DATE	AVAILABLE (UNIT)	AVAILABLE (WT)
01	fries	BBLOGIST0053	GLOBAL AVIKO SHOESTRING FRIES 25	1	10.00/BXS	WH2	Select Bat	Select Exp	2	20.000
02	fries	BBLOGIST0107	STEAK FRIES SKIN-ON	1	2.60/PA	WH2	Select Bat	Select Exp	9.040	9.040

Success

Database entry successful, please take note transaction id: 1751222135

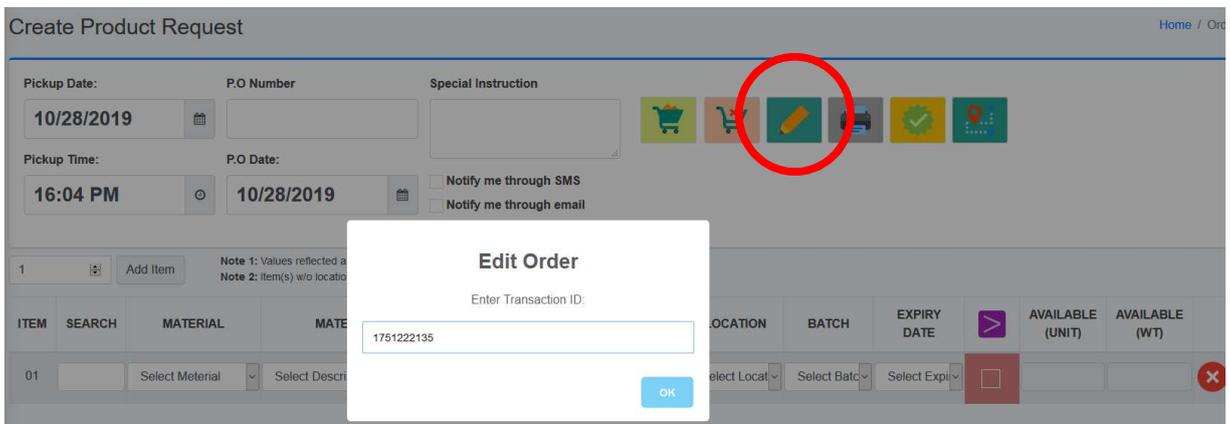
OK

Please note of the transaction number

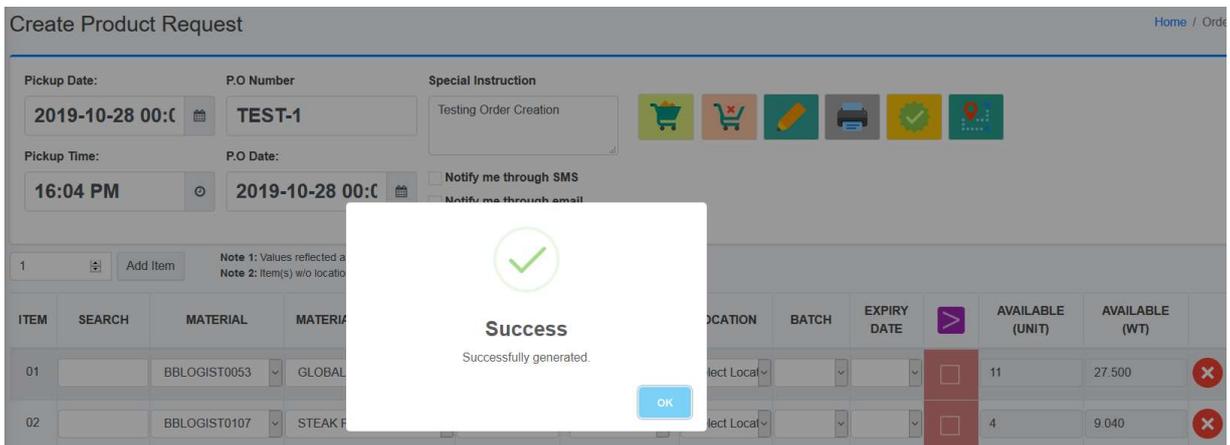
5A Revising requested product list and quantities

Any request transactions maybe edited as long as these had not been processed and created a warehouse request at any of our facilities. To know the status of your request, you may proceed to check Section 5C of this manual.

Click on the 'Edit' button and encode the transaction number. A pop-up message will notify user that information has been successfully retrieved and is ready for editing. Please note the only the creator may edit his/her request. Superuser may edit any of the created requests.



You may now edit any information related to the request information retrieved. Click 'Add to Cart' after editing.

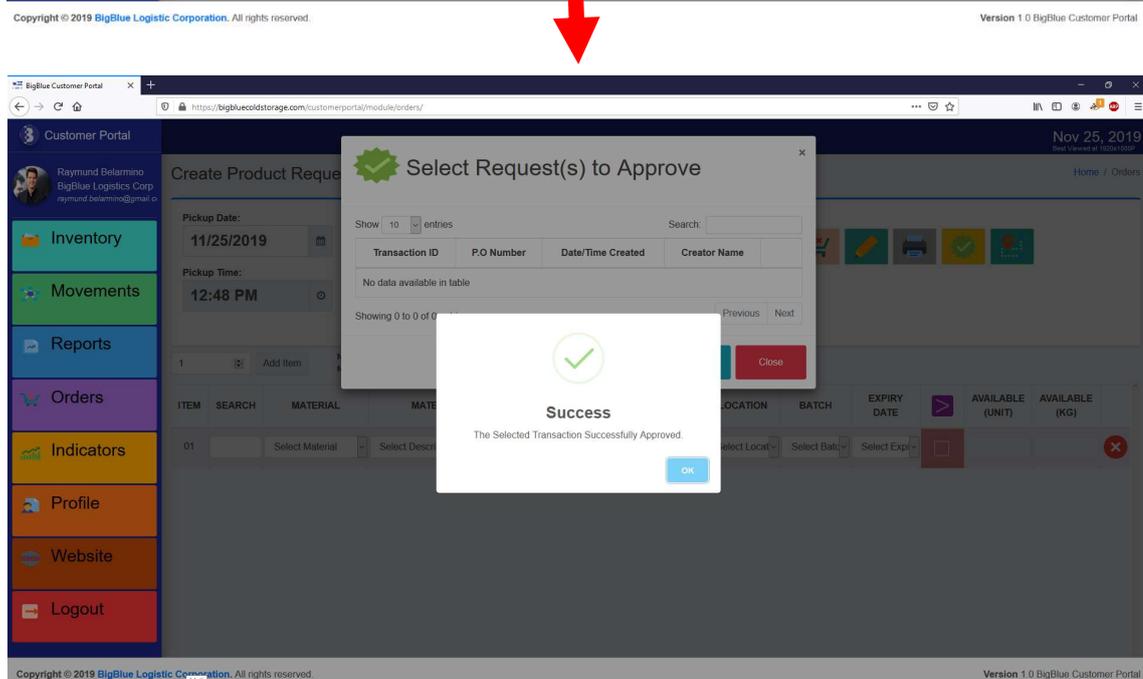
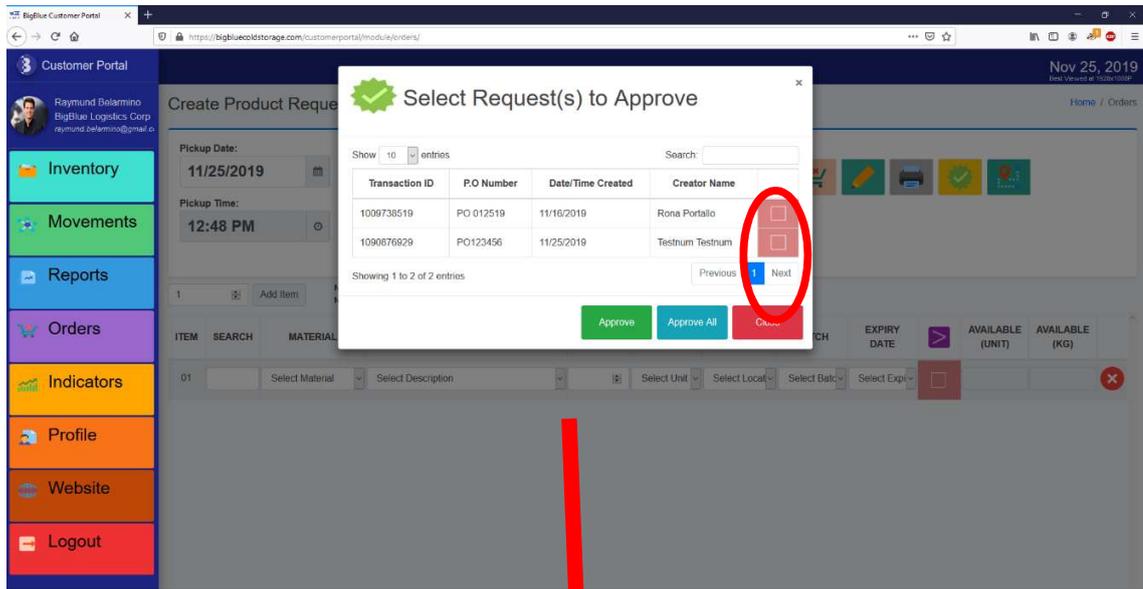


5B

Approving request created by standard users (Superusers only)

Requests created by Standard users are not automatically processed by warehouse. When these are created, they need to be approved by Superusers for control and management by clients.

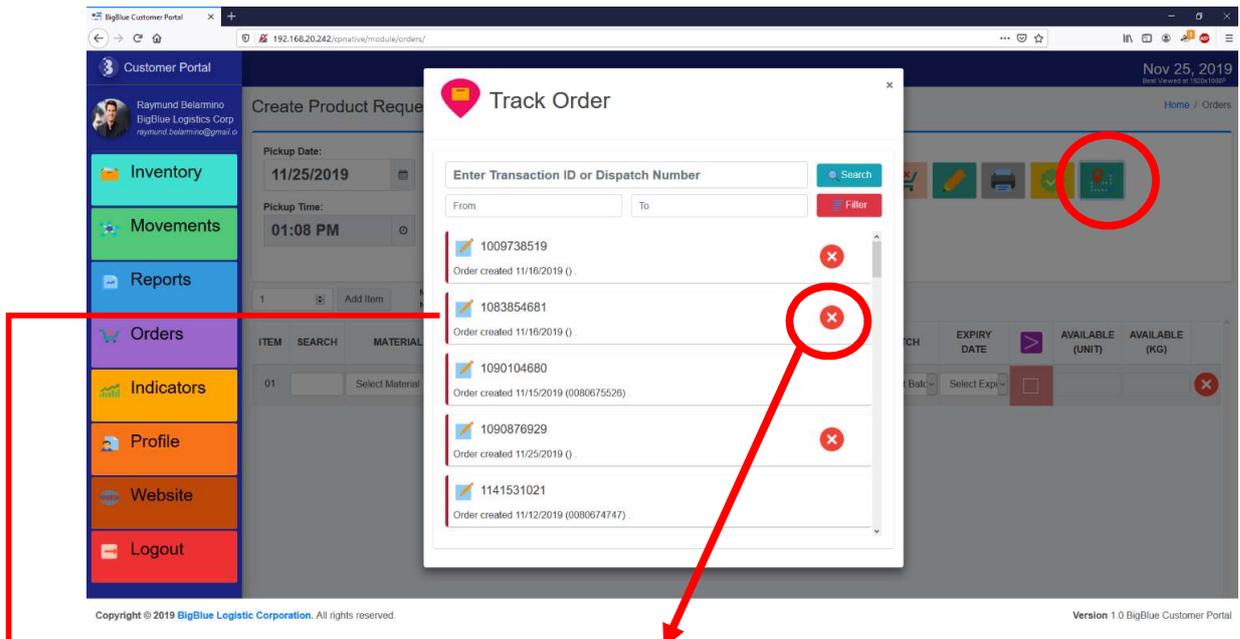
Click on the 'Approve' button on the right side of the screen. A new window will appear with all pending transactions for approval created by other users. You may approve simultaneously or by request, just select by clicking on highlight checkboxes. Double-click Transaction ID to check details of the request.



5C

Tracking, status checking and cancellation of request

Customers may track all transaction requests until these had been picked-up. Upon initialization of track function, only requests not yet fully picked at the warehouse are visible and user may instead put filter dates to show all requests.



Transactions which can still be cancelled are requests which were not yet processed by BigBlue Warehouse Management System (WMS). These are indicated by 'X' button which the user can click to cancel (See Figure A).

In order to view transaction details, double-click on the transaction number. Alternatively, you can also type the Transaction ID or Delivery Number directly if available (See Figure B).

Figure A. Cancel Request

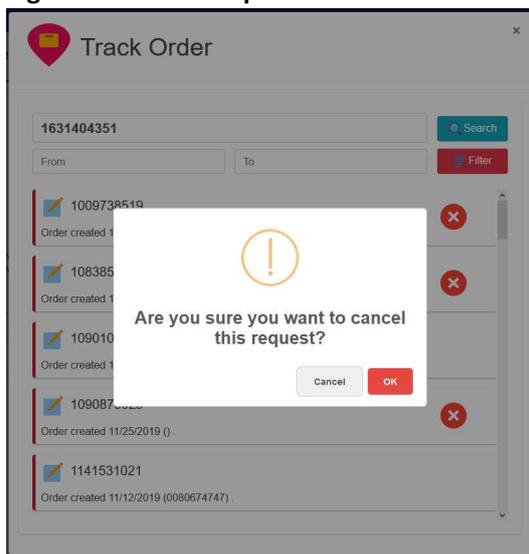
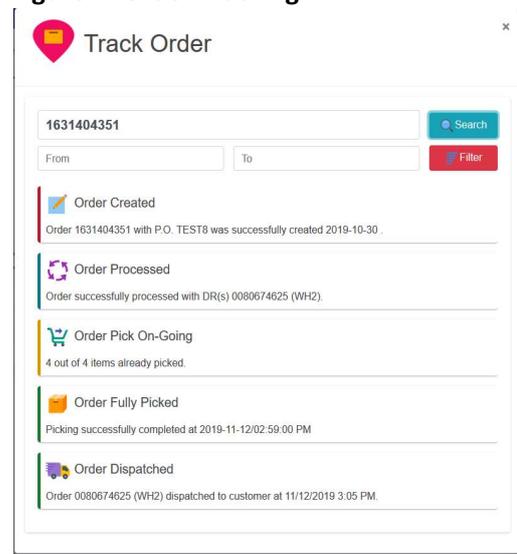


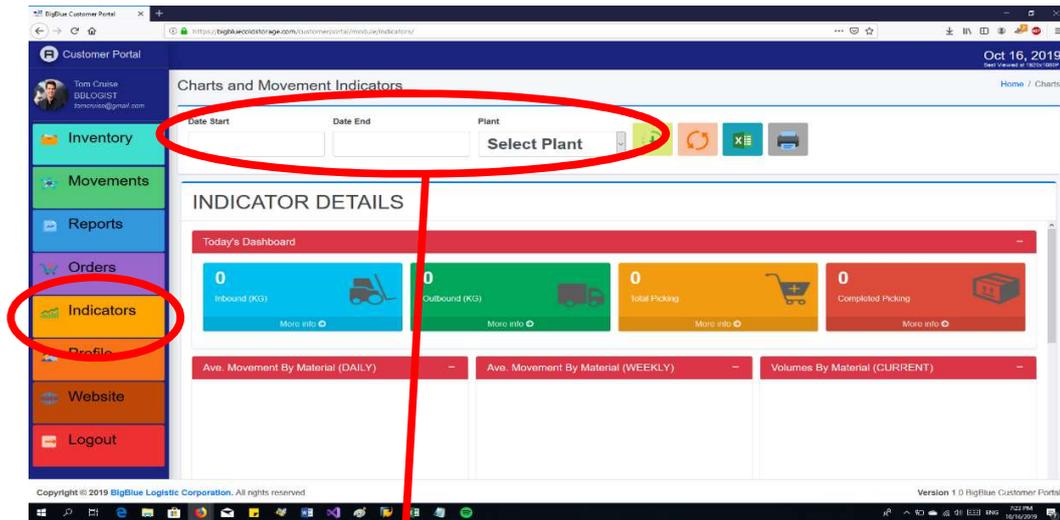
Figure B. Order Tracking



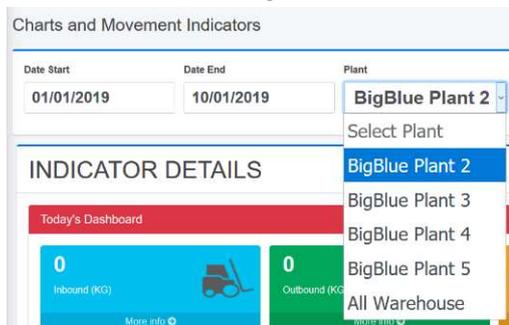
INDICATORS

Indicators menu provides quick overview of product movements in a given period, as well as real-time figures on current activities for a client for the given day until time of generation.

- 1 Click on Orders button



- 2 Fill in the date coverage and source warehouse (optional)



- 3 Click Appropriate Function Call



- GENERATE** – Generate and present information to user
- REFRESH** – Re-fetches information from database
- EXPORT TO EXCEL** – Exports report into an excel-format
- PRINT BUTTON** – Prints reports to desired printer

4 Understanding Movement and Product Indicators

TODAY'S DASHBOARD

The dashboard shows basic information on the current volume of moving products within the day of generation



To check further on the details of each activity, user may click on the "More Info" link at the bottom. To further show details, double-click on any document number.

Outbound
Double-Click on document number to view details.

Show 10 entries Search:

Document No.	Warehouse	PO number	Time	Total Weight (KG)
0080667579	WH2	20191016	07:28:41 AM	17
0080667581	WH2	20191016	07:29:37 AM	105
0080667582	WH2	20191016	07:30:59 AM	75
0080667583	WH2	20191016	07:31:39 AM	20
0080667585	WH2	20191016	07:58:39 AM	185
0080667586	WH2	20191016	08:01:34 AM	50
0080667587	WH2	20191016	08:03:16 AM	59
0080667588	WH2	20191016	08:03:48 AM	200
0080667589	WH2	20191016	08:05:07 AM	75

Showing 1 to 10 of 33 entries

Outbound
Double-Click on document number to view details.

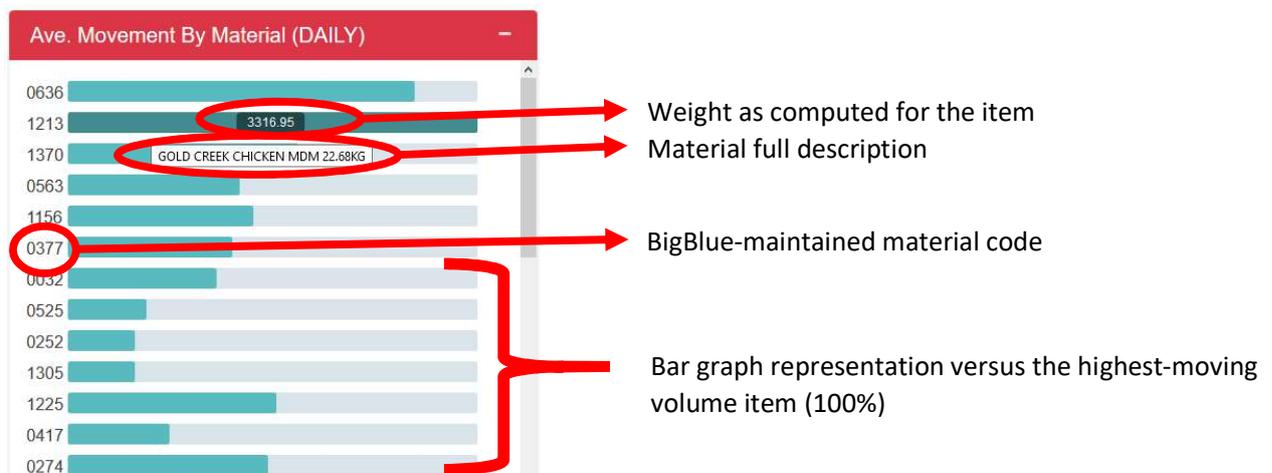
Show 10 entries Search:

Date	Document No.	Material Code	Material Name	Batch	Expiry Date	Quantity	Weight (KG)
10/16/2019	0080667607			040119	4/1/2019	138.64 KG	138.64
10/16/2019	0080667607			COUNT-1018	6/1/2019	45.16 KG	45.16
10/16/2019	0080667607			D.P.O.	12/1/2019	20 KG	20.00
10/16/2019	0080667607			060119	6/1/2019	54.72 KG	54.72
10/16/2019	0080667607			06-0119	6/1/2019	15.78 KG	15.78
10/16/2019	0080667607			061320	6/13/2020	27 BXS	405.00
10/16/2019	0080667607			061320	6/13/2020	28 BXS	420.00
10/16/2019	0080667607			061320	6/13/2020	28 BXS	420.00
10/16/2019	0080667607			061320	6/13/2020	28 BXS	420.00
10/16/2019	0080667607			061320	6/13/2020	28 BXS	420.00

Showing 1 to 10 of 13 entries

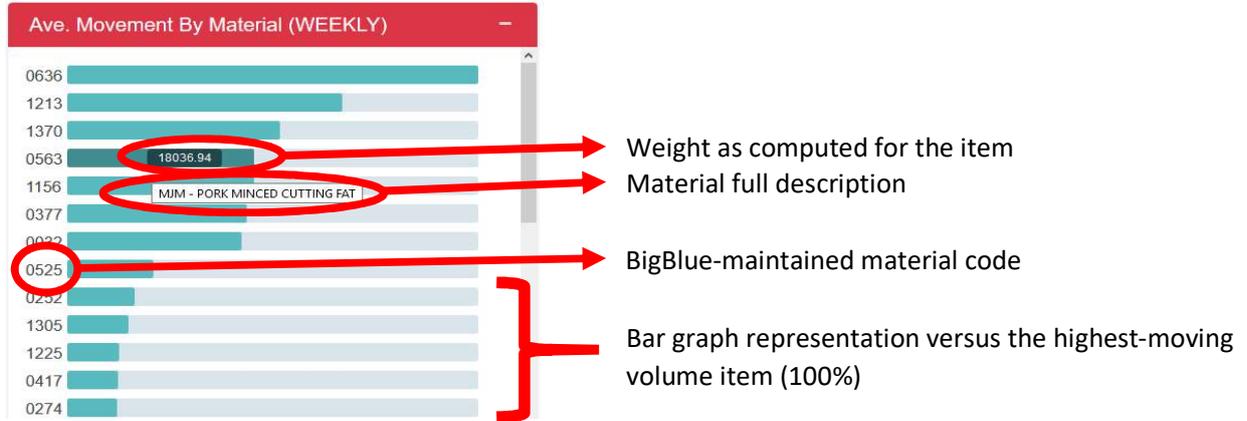
AVERAGE MOVEMENT BY MATERIAL (Daily)

This bar graph shows the average daily movement of products within the period selected. Hover mouse on any bar to show information



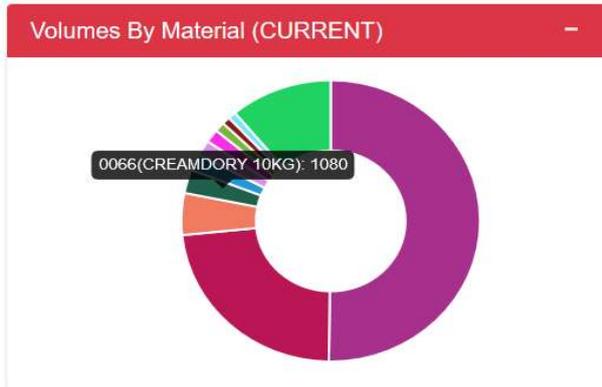
AVERAGE MOVEMENT BY MATERIAL (Weekly)

This bar graph shows the average weekly movement of products within the period selected. Hover mouse on any bar to show information



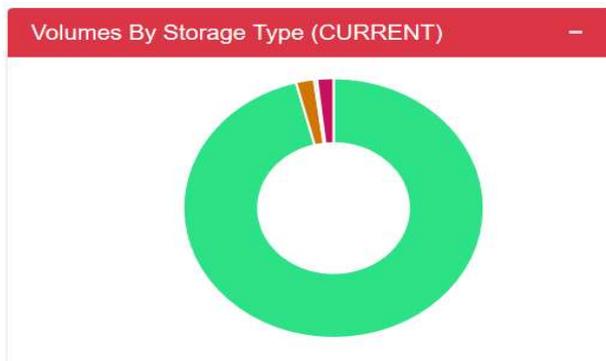
VOLUMES BY MATERIAL (Weekly)

The pie chart reflects current distribution of products as of time of generation. Hover mouse on any pie slice to show more information (Material description and weight in kg)



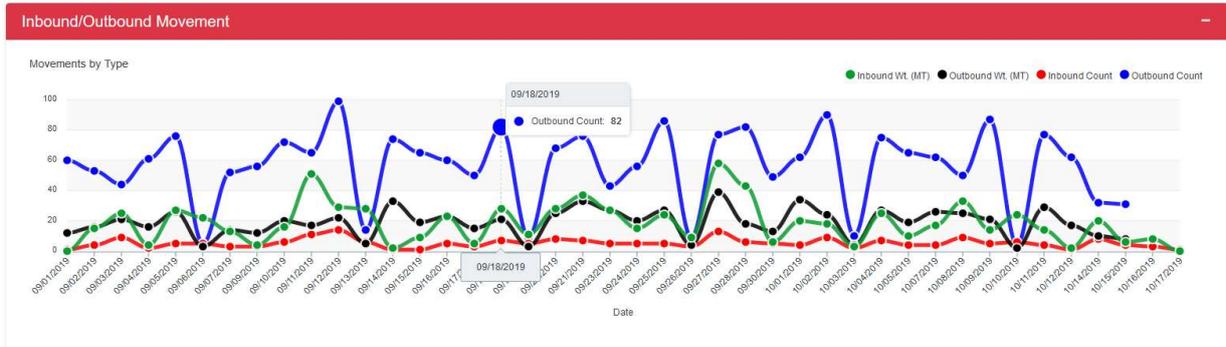
VOLUMES BY MATERIAL (Weekly)

The pie chart reflects current distribution of products by storage type (i.e. freezer, chiller) as of time of generation. Hover mouse on any pie slice to show more information (Storage type and combined weight in kg)



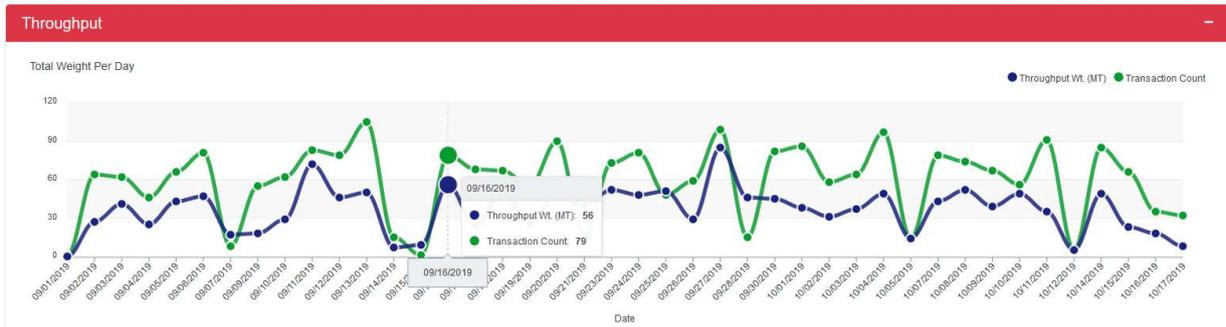
INBOUND / OUTBOUND MOVEMENT

The line graph shows movements of products on all days covered within the specified period. These are separated by transaction type, as well as how many transactions were recorded on that same day. Hover mouse on any section to show more information.



THROUGHPUT

Throughput summarizes movements of products regardless of transaction type. It gives client a quick glance of activities on a given day. Hover mouse on any section to show more information.

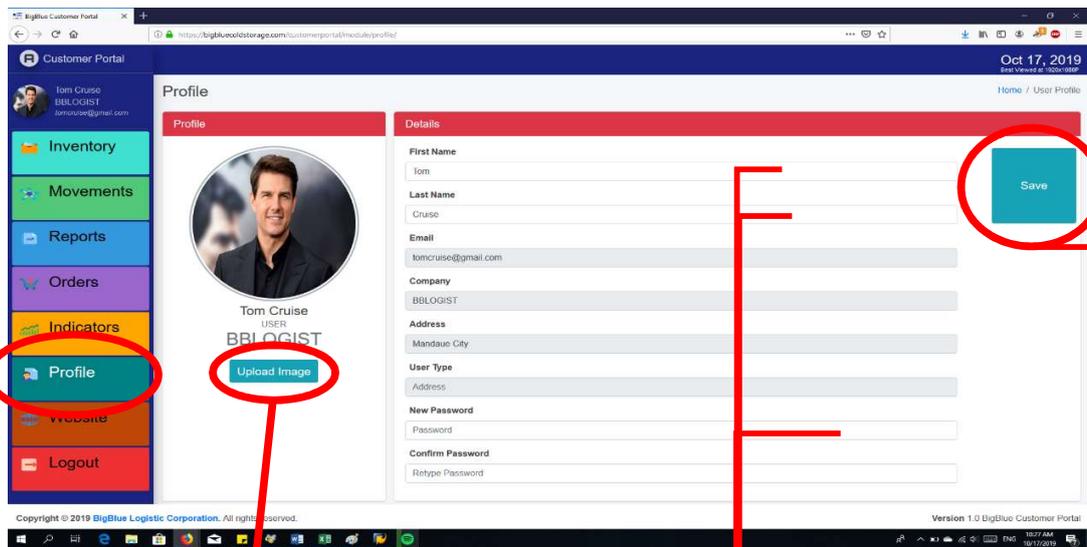


PROFILE

Profile menu allows user to edit information, change password and upload new profile image.

1

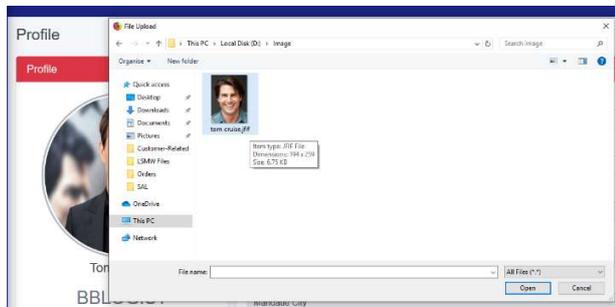
Click on Profile button



2

Uploading new profile image

Select a new image to upload and click 'Open' to save



3

Edit information on fields

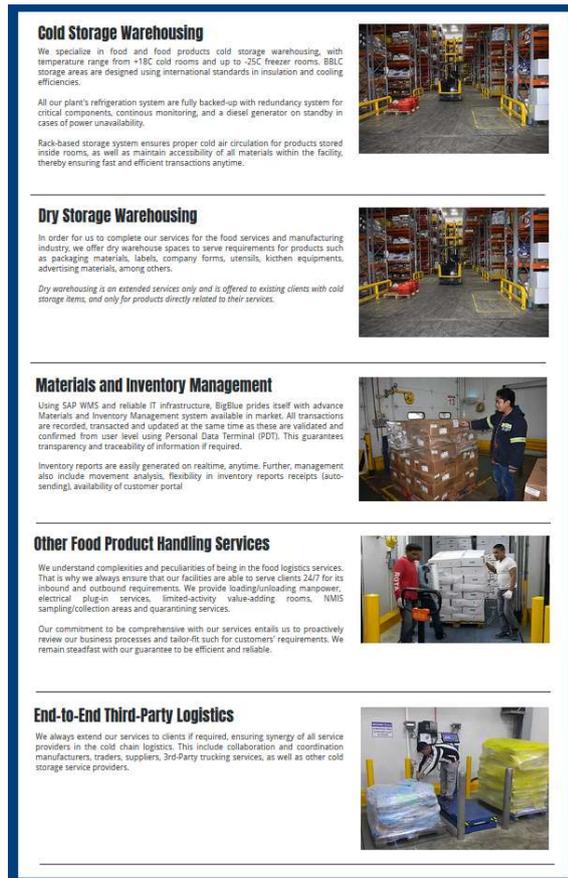
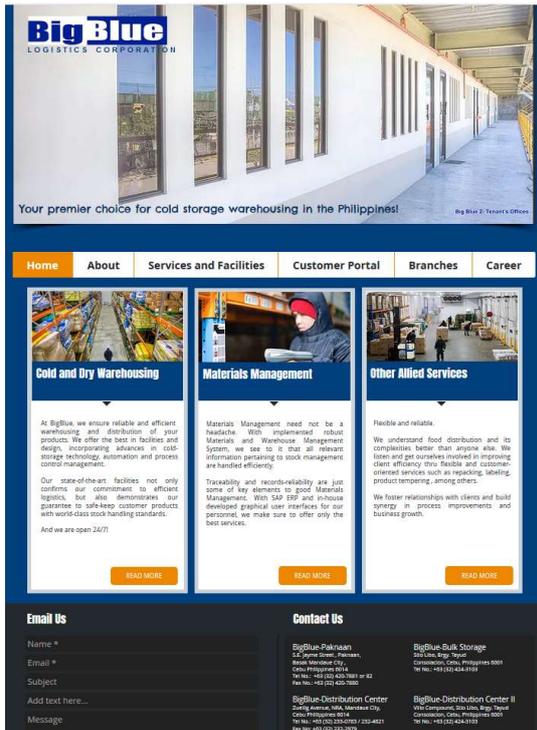
Editable information for user are First Names, Last Names, Phone Number and Password

4

Confirm and save information

WEBSITE

Clicking on Website menu redirects user to company website. In the website, you can further explore our capabilities and expertise in food warehousing and logistics.

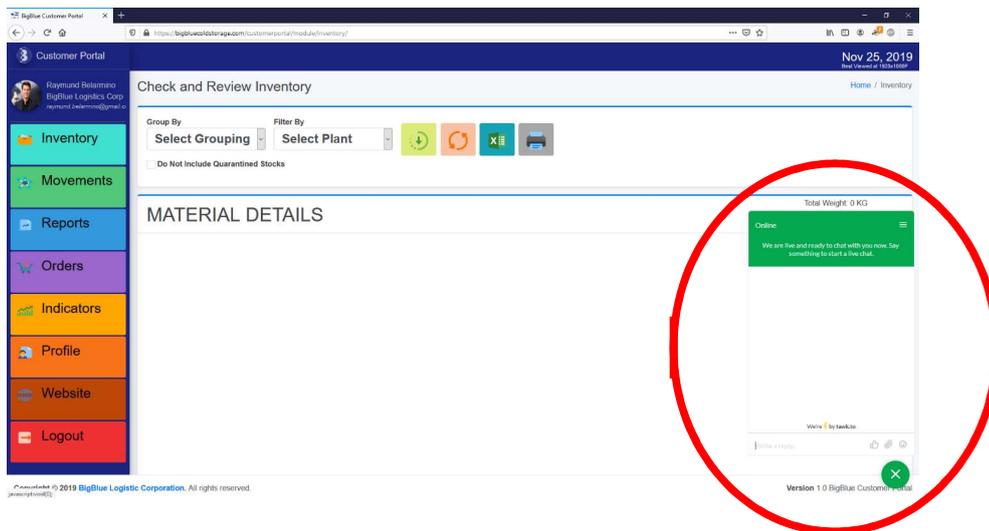


LOGOUT

Logging out properly enables user to release all held information related to the current session. It is recommended to do this every after use of any customer portal services.

CHAT SUPPORT

Chat support is a 24/7 support for all your concerns related to the customer portal. A qualified agent will be assisting you after we verify your information and your concern. **If this is not enabled or not visible, please disable any web blocker or un-restrict privacy blocking for BBLC Customer Portal site.**



FREQUENTLY ASKED QUESTIONS / TROUBLESHOOTING

1. Customer Portal loads very slowly or does not load at all, what to do?
 - Please check your internet connection or your access rights with your system administrator.
2. What if I do not have any Mozilla or Firefox installed?
 - Customer Portal is still be accessible but may not be displayed properly.
3. What if my computer does not support recommended 1920x1080 resolution?
 - Customer Portal may still be accessible but may not be displayed properly.
4. I cannot download or open the export excel reports
 - Please contact your system admin for authorization to download files from the internet.
 - Please ensure you have Excel or compatible program installed in your desktop.
5. Can I access the website thru smart devices such as phones or smart tv?
 - Yes, but may not be displayed correctly. Please ensure you are connected to the internet or data connection is allowed in your mobile device.
6. I forgot my password, what to do?
 - Please click on the "Forgot password" link at login menu, a new temporary password will be sent to your registered email. You can login using the sent password and change it at PROFILE menu.
7. I want to change my email address, what to do?
 - Please call our 24/7 support for an email change. Email change will automatically be immediately effective, please ensure this is correct.

For comments and suggestions, feel free to contact us anytime.

THANK YOU!